



IOM International Organization for Migration  
المنظمة الدولية للهجرة

Position Title: **Technical Support Staff (CCCM Mobile Team)**  
Organizational Unit: **CCCM**  
Duty Station: **Ninawa - Sinjar**  
Type of Contract: **Sub-Contracting (Stars & Orbit)**  
Grade: **Equivalent to G4**  
Duration of Appointment: **Three (3) months with possibility of extension**  
Closing Date: **August 18, 2018**  
Reference Code: **SVN2018/IRQ/126**

### **Context:**

Under the general guidance of the National Project Officer (CCCM), the overall supervision of the CCCM Senior Team Leader for Nineveh, Kirkuk and Erbil, and the direct supervision of the Mobile Team Leader the selected candidate will be responsible for the following:

### **Core Functions / Responsibilities:**

1. Develop brief SOP for minimal site maintenance procedures (site operational procedures);
2. MTL shall jointly oversee basic capacity building training to the site management team and IDP's through on job training (OJT);
3. Have good project management knowledge and skills in site construction and maintenance;
4. Have knowledge in procurement of materials, developing construction BOQ, tendering and awarding contracts;
5. Direct responsibility in supervising site support staffs including any safety procedures to ensure that the project scope, conditions of contract in the agreement with the Donor are monitored to the fullest extend;
6. MTL shall collaborate and coordinate with government counterparts, local authority and security and other relevant actors ;
7. Provide weekly quality monitoring report and feedback to Mobile team leader;
8. Interact with IDP community and educate and train them on skills development when need arises ;
9. Provide lessons learnt project close report for archive;
10. Any other project related duties as requested by manger.

## **Technical Skills**

- Good communication, report writing, presentation and people's skills. Understanding and tolerant to complex social-political religious, cultural environments is necessary. Drive for results with effective resource management skills.
- Ability to work under extreme pressure in difficult conditions while maintaining security awareness.
- Flexibility and focus on processes and their improvements.
- Ability to work effectively and harmoniously with colleagues from varied cultures.
- Ability to work with minimal supervision.

## **Education/Experience:**

- Bachelor's Degree with 2 years of work experience; or Secondary School Diploma with 4 years of experience.
- Preferably a university or college degree in civil engineering, architectural or construction management. Relevant certifications, training and project experience, specifically in camp site area management is an advantage.
- Competency in international building codes, SPHERE standards and practical knowledge and trainings would be an advantage.

## **Language:**

Fluent in English and Arabic, any other language is an assist.

## **How to apply:**

Interested candidates are invited to submit their applications via a link:

<http://iomiraq.net/vacancies/technical-support-staff-cccm-mobile-team-0>

In order for an application to be considered valid, IOM only accepts online profiles duly completed. Only shortlisted candidates will be contacted.

## **Posting period:**

From 05.08.2018 to 18.08.2018