



Organization or Agency: **International Organization for Migration (IOM)**
Position Title: **National Protection Officer**
Organizational Unit: **Protection**
Duty Station: **Iraq – Erbil**
Type of Contract: **Sub-Contracting (Stars & Orbit)**
Grade: **Equivalent to NOA**
Duration of Appointment: **Six (6) months with the possibility of extension**
Closing Date: **January 17, 2019**
Reference Code: **SVN2018/IRQ/196**

IOM is committed to a diverse and inclusive environment. Applications from qualified female candidates are especially encouraged as well as the internal and external candidates are eligible to apply to this vacancy. For the purpose of the vacancy, internal candidates are considered as first-tier candidates.

Context:

Under the general guidance of COM and Senior Emergency Coordinator/Head of Programmes, and the administrative supervision of head of Dohuk sub office, and the direct supervision of the Protection Officer and Protection Coordinator in Erbil, the incumbent will be responsible for the following Protection Activities within the Protection Unit

Core Functions / Responsibilities:

1. Support the protection team, in coordination with relevant project management team in the Area of Responsibility (AoR), in protection mainstreaming planning and integration in the project implementation activities in the field
2. Participate in the Protection cluster and its working groups or related AoR mechanisms on Sexual Gender-based Violence (SGBV) prevention including Protection for Sexual Exploitation and Abuse (PSEA) and Inter Agency Standing Committee (IASC) guidelines, and counter-trafficking.
3. Provide direct assistance to victims of trafficking and individuals with protection concerns including the provision of safe referrals to protection partners as required
4. Conduct the screening and intake of potential clients for assistance in migration and counter-trafficking matters.
5. Manage the daily planning, monitoring and evaluating of the administrative and operational activities of the Protection Unit with regular reporting to Erbil Staff
6. Assist in the development and facilitation of mandatory protection training (e.g. PSEA, CT in crisis etc) for all project/field staff, consultants and local partners.
7. Undertake and train on comprehensive case management practices including maintaining and updating electronic databases and records for each client, and keeping detailed notes of all casework activities. This includes regular follow-up on

cases and referrals.

8. Undertake duty travel as necessary to provide support and quality checks to field colleagues and implementation progress. Propose measures that will improve efficiency and quality of project implementation.
9. Set and monitor programme deadlines, narrative (results matrix oriented) and financial reporting requirements in accordance with IOM Rules and Regulations as well as the donor/grant agreements.
10. Maintain a positive and regular liaison and working relationship with key partners and relevant stakeholders, including DCVAW, and any other relevant working groups, aiming at coordinating and promoting peace and protection.
11. Document and maintain the confidentiality of all personal information of project beneficiaries to ensure programme integrity and compliance to IOM standards of conduct and IOM data protection rules.
12. Contribute to the development of project concept notes and proposals for continued and new programming, based on an ongoing protection and security trends observance and analysis of the evolving protection in Dohuk, Sinjar, and other locations as needed
13. Assist the Protection Officer, Protection Coordinator, and Head of Dohuk Office in tracking the project management team responses to complaints of potential fraud, sexual exploitation and abuse, and other unethical practices.
14. Prepare regular reports covering protection activities; prepare briefing, statistical/narrative reports and background information as required including specific information requested by IOM and other entities;
15. Ensure visibility of the programme in coordination with the donor/s and relevant units within IOM
16. Regular travel to other governorates to conduct protection assessments and project implementation activities as required

Qualifications

Education

- Master's Degree in Behavioral, Political or Social Sciences, International Development or Management Studies, or a related field from an accredited academic institution; or
- University Degree in above field with 2 years of relevant professional experience;
- Trained on protection mainstreaming, prevention and response to SGBV, the humanitarian cluster system, and case management a distinct advantage.

Experience

- Extensive experience in managerial and operational roles, field implementation and capacity-building on prevention of SGBV, protection mainstreaming, counter-trafficking;
- Demonstrated ability to lead and coordinate multiple activities and to work effectively and harmoniously with colleagues from varied cultures and professional backgrounds;
- Demonstrated experience in case management and victim/survivor client-relations;
- Proven record of good professional relationships with governmental authorities, national, regional and international institutions as well as civil society actors including service providers;

- Knowledge of the humanitarian architecture, especially in relation to protection (focus on internal displacement, child protection, gender-based violence, identity documentation, etc.);
- Experience in emergency operations and liaison with other UN and non-UN humanitarian actors; Understanding of complex social-political environments;
- Perform any other duties as assigned

Language:

- Excellent command of English and working knowledge of Kurdish & Arabic.
- Any other language is an asset.

How to apply:

Interested candidates are invited to submit their applications via a link:

<http://www.iomiraq.net/vacancies/national-protection-officer>

In order for an application to be considered valid, IOM only accepts online profiles duly completed. Only shortlisted candidates will be contacted.

Posting period:

From: 10.01.2019 to 17.01.2019